

No. G4/1614/2010/Coviva

Office of the Director of College  
Education, Thiruvananthapuram  
05.09.2010

Circular

Subject:- Department of College Education - Providing Training to  
Ministerial Staff of Private Aided Colleges - Regarding.

Muzhakkatt - 27-07-2015 19 D3/273/2016/H.Edn m sub

1. 00000

As per the government's instruction letter, the ministerial staff of private aided colleges should be given training on service rules and procedures, utilization of UGC funds and other funds.

In this case, the Deputy Heads under the Department of College Education should take time-bound steps to provide timely training to the ministerial employees of the private aided colleges under the respective offices in conjunction with the Audit Section of the respective offices and the action report should be made available in this office.

Dr. A. N. Padmakumari

ADDITIONAL DIRECTOR (IN CHARGE) OF COLLEGE EDUCATION

For Deputy Principals of College Education (Kottayam)  
2 For publication on the website

// With approval!

1 Superintendent