

COMPUTER LAB RULES

1. Maintain proper discipline in the lab and only use your assigned computer
2. Keep your baggage and footwear outside in the lab
3. Keep silence in the computer lab
4. All users should record the use of computer in the computer lab logbook
5. Students are prohibited to enter the lab unless authorized by the teacher
6. Report all problems related to the system to the Technical Assistant
7. Only visit approved internet sites and only when you have permission to do
8. Do not remove or load any software into the Computer
9. Do not change the settings in the Computer
10. Turnoff Computer accordingly after use
11. The lab should be kept clean and tidy at all times



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